

Youth Minister
St. Anthony Church
PART TIME - 18 hours per week

POSITION SUMMARY:

The Youth Minister oversees and coordinates all aspects of ministry for middle school and high school youth. This includes planning and leading faith formation sessions, youth nights, service opportunities, and special events that help our young parishioners grow in their relationship with Christ and stay connected to the Church. The Youth Minister works closely with parish staff, clergy, and volunteers to create a safe, welcoming, and faith-centered environment for teens. This position also includes regular communication with parents, coordinating volunteers, and supporting youth involvement in parish liturgies and community life.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS:

- Plan and lead youth nights, service projects, and social events for middle school and high school youth
- Coordinate and lead the Youth Mass in collaboration with the Director of Faith Formation & Confirmation Coordinator, encouraging active teen participation in the liturgy.
- Create a welcoming and faith-filled environment that encourages teens to grow in their relationship with Christ
- Encourage youth participation in parish liturgies, ministries, and Diocesan events.
- Collaborate with the Confirmation & Young Adult Coordinator to support youth involvement across ministries
- Communicate regularly with parents, teens, volunteers, and parish staff
- Recruit, train, and support volunteers involved in youth ministry
- Maintain a consistent presence at parish events and liturgies where youth are involved
- Ensure all youth ministry activities align with parish goals and diocesan guidelines
- Manage administrative tasks related to youth events, including scheduling, promotion, and basic budgeting

QUALIFICATION GUIDELINES:

- High school diploma or equivalent
- An active member of a Roman Catholic faith community
- Must have 2-3 years' experience in working with youth in a catholic parish setting.
- Must be computer literate and knowledge of Microsoft Office Suite.
- Have ability to interact professionally with all employees and people on parish grounds.
- Diocesan formation (PMFP), certification in Youth Ministry or related field preferred.
- Bilingual in English and Spanish preferred.

PHYSICAL REQUIREMENTS:

Includes but not limited to considerable use of arms and legs, whole body movement, walking, lifting, and stooping, standing, sitting; lifting, pushing, pulling and carrying up to _25_lbs., kneeling, crouching, crawling, hearing, speaking, seeing, reaching, repetitive forward bending, repetitive arm/hand motions, prolonged gripping of an item, repetitive hand/finger movements, sense of touch/feel, temperature extremes.

Interested candidates, please forward your resume and cover letter to:

St. Anthony Church
2110 N San Antonio Ave Upland, CA 91784
Attention: Lindsey Cabrera
Email: lindsey.c@stanthonyupland.org

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